

MINUTES – CEC 16 CALENDAR & BUSINESS MEETING

DATE: August 15, 2017

TIME: 6:30PM

PLACE: J.H.S 57 Whitelaw Reid School

ATTENDANCE-----ROLL CALL

Present- NeQuan McLean, *President*, Victor Iroh, *Vice President*, Ralph Yozzo, *Borough President Appointee*, Tanya St. Julien, *Recording Secretary/B.P. Appointee*, Marta Torres, *Council Member*, Gwendolyn Moore, *Council Member*, Camelia Brogdon-Cruz, *Family Leadership Coordinator*

Late: Felicia Alexander, *Council Member*

Absent: Tonya Channell, *Treasurer, (excused)* Barnabas Uba Shakur, *(excused) Council Member* Natasha Seaton *(unexcused)*

1. **Calendar Meeting called to order by NeQuan McLean at 6:46pm**

All members were not present.

2. **Dad's Take Your Child to School-** *Presentation by: Natasha Esteva- Bed-Stuy Community Partnership Program (BSCPP) NYC Administration for Children's Services*

Ms. Esteva presentations explains the goal of this program.

- Looking to increase fathers' engagement in the schools - Supporting "Father take your child to school day"
- It becomes a vendor fair for fathers to have access to varying services available to families in the community
- Looking to get 100% enrollment for district 16
- Want all district 16 schools to register for "father take your child to school day"
- Worked with Brighter Choice a few years ago
- Superintendent will send a letter home to families
- Would like to possible engage dads in a father daughter dance for the district

Public Comment Session

Calendar meeting adjourned 7:15pm

Business meeting has been called to order by President McLean at 7:16pm

1. Roll Call

All members still present. Natasha Seaton, Tonya Channell, and Barnabas Uba Shakur absent.

2. Approval of June Meeting Minutes

Motion was made by President McLean to approve June minutes. This motion was second by Recording Secretary. June minutes were approved with a unanimous vote of 7 yes for members present.

3. Review of Bylaws

- Sub-Committee Structure

Community members will become members of sub-committees after attending 3 consecutive meetings

Vote for chair and vice chair

Vote for chair to select the vice chair, open to everybody

4. AA Presentation- *CEC 16 Administrative Assistant Anika Caesar*

Ms. Caesar shared reimbursement and CEC administrative procedures. President McLean motion to approve modified budget of \$20,000 (*see budget report for details and record of vote*)

5. District 16 Recommendations

- Chancellor Carmen Farinaa highlighted recommendations at two different meetings
- Most recommendations received support from central, except:
 - a. Moving D75
 - b. Only adding G & T to 16K021 for school year 2018-19
- Not part of the letter to the chancellor, but truncate P.S./I.S 308 due to low enrollment
- Create parent center at PS 5, using funds from MBK
 - a. CEC main office may also relocate to P.S 5

6. Executive Sub-Committee Planning Meeting Follow up

Planning Committee met on August 8. In this meeting the members discussed; over-arching the CEC 2017-2018 goals, planning for the August, September & October meetings, calendar & business meeting format and action items. (*see executive sub-committee planning minutes for details*)

7. Budget Report

In order for Community District Education Council (CEC) 16 to function, a budget for fiscal year 2017-2018 needs to be created, using the current budget of \$20,000; and \$14,400 will be in line 496 to be used for member's reimbursement; and President, \$1872.00 shall remain in line 433 for copier service agreement; and \$811.00 shall remain in line 400 for outstanding invoice(s) and finally \$2917.00, shall be placed on the P-card (line 179) to our Administrative Assistant to purchase office supplies, and any other items needed for the Council to function as a whole.

President McLean made a motion to accept modification to budget, this motion was second by Vice President. The CEC 2017-2018 Budget update approved with a unanimous vote of 7 yes for members present.

8. Member Report Out

Marta attended Diversity Task Force meeting with Superintendent to address how to continue to provide an equitable education to all students through gentrification changes throughout the community.

1. Victor attended Planning meeting and sent notes to the council
Vote on 2017/18 Goals
 - a. CEC 16 will produce a data informed district report card (proscribed by NYS law)
 - b. CEC 16 will work in partnership with local groups and businesses to coordinate efforts to improve education support to families in D16
 - c. Develop robust sub-committees with at least 5 voting members on each and which can execute goals in support of advancing the CEC's vision.

President McLean motion to approve CEC goals, second Council Member Torres. CEC goals were approved with a unanimous vote of 7 yes for members present.

Chancellor's meeting on September 14th

1. Members expected to arrive by 5:30pm
2. Majority voted on mixed methods using cards and an open floor

9. CEP and DCEP's

All members present received the CEP for assigned schools. In addition members received the DCEP for D16.

10. Committee Break Out- Tabled to September meeting

II. Recorded Votes for August Meeting

1. President McLean motion to approve June minutes
Motion second by Recording Secretary St. Julien
2. President McLean motion move meetings to 4th Thursday of every month, beginning October 26
Motion second by Recording Secretary St. Julien
3. President motion to move September calendar meeting to the evening of Chancellor's Town hall
Motion second by Council Member Alexander
4. Council Member Alexander motion to move November meeting to the following Thursday, 11/30
Motion second by Council Member Moore
5. President McLean motion to move December meeting to December 21
Motion second by Council Member Torres
6. President McLean motion to reserve June 28th for a parent appreciation day
Motion second by Council Member Vice President Iroh
7. Council Member Moore motion to move February meeting to the 15th
Motion second by Council Member Yozzo
8. President McLean motion to approve CEC goals for 2017-2018
Motion second by Council Member Torres

Motions listed above were approved with a unanimous vote of 7 yes for members present. (*see voting records for details*)

There was no further business to be discussed.

Business Meeting adjourned at 9:37pm

Submitted by Tanya St. Julien, Recording Secretary,

Signed & Approved by

DRAFT